|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name: | | | | |
| [street address], [City, ST ZIP Code], [Phone number], [E-mail address] | | | | |
| Objective | | | | |
| [Describe your career goal or ideal job.] | | | | |
| UNIQUE CHARACTERISTICS / WHAT MAKES ME A TOP CANDIDATE | | | | |
| 1.  2.  3. | | | | |
| Experience / one major thing I have accomplished | | | | |
| [Start date] to [end date] | |  | | [City, ST] |
| Experience:   * Detail: | | | | |
| [start date] to [end date] | |  | | [City, ST] |
| Experience:   * Detail: | | | | |
| [start date] to [end date] | |  | | [City, ST] |
| Experience:   * Detail: | | | | |
| [start date] to [end date] | |  | | [City, ST] |
| Experience:   * Detail: | | | | |
| Education | | | | |
| [start date] to [end date] | | [School name] | | [City, ST] |
| Take Away Learning: | | | | |
| [start date] to [end date] | [School name] | | | [City, ST] |
| Take Away Learning: | | | | |
| References / People who will recommend me | | | | |
| 1. | | | Relationship: | |
| 2. | | | Relationship: | |
| 3. | | | Relationship: | |
|  | | | | |